

ILLINOIS

Human Resources

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Job Details

Description:

Driver (4 positions)
Facilities & Services Garage and Car Pool
University of Illinois at Urbana-Champaign

A Driver drives vehicles to transport and deliver people, supplies, equipment, etc. They work under general supervision of higher-level personnel.

A Driver typically –

1. Drives motor vehicles (such as automobiles, buses, vans, trucks, and/or tractor trailer combinations)
2. Loads, secures, hauls, and delivers supplies, equipment, livestock, mail, freight, and express
3. Checks vehicle for general condition (such as tire inflation, oil, water level, etc.); may perform minor repair work on vehicle
4. May operate snow removal equipment
5. May perform unskilled labor of a manual nature (as differentiated from skilled or mechanical work normally associated with the skilled trades) that does not conflict with local labor practice
6. Performs other related duties as assigned

Minimum Qualifications:

1. Possession of a valid State of Illinois driver's license at time of appointment, the class of the license depending on the type of the vehicle(s) to be operated. For these positions, an IL Class A CDL with Passenger, Air Brake, and Tanker endorsements are required.

For more information about this classification:

<https://www.sucss.illinois.gov/documents/ClassSpecs/htm/spec2066.htm>

These Driver position is a 100%-time, benefits-eligible civil service position. Work schedule to be determined (40 hours per week, 12 months per year). The minimum salary is \$24.50 per hour.

Application Procedures:

To apply, submit a Civil Service application at jobs.illinois.edu and an exam request form for Driver. Documents such as college transcripts (unofficial are accepted), resumes, driver's license (copy of both sides), professional licenses, and certifications should be uploaded to the application by the time you submit an exam request, as these documents may be required for your exam. In addition, **Driver's license details should be listed on the Civil Service application.**

Do not apply if you are a current employee working in this classification. Current employees may request to be added to the [Transfer List](#).

Please monitor your email (including *spam or junk mail*) for testing and other correspondence from SHR-TESTING@mx.illinois.edu and shr@uillinois.edu.

For further information regarding application procedures, contact Illinois Human Resources at 217-333-2137 or jobs@illinois.edu.

The University of Illinois conducts criminal background checks on all job candidates upon acceptance of a contingent offer. Other pre-employment assessments may be required, depending on the classification of Civil Service employment.

The University of Illinois is an Equal Opportunity, Affirmative Action employer. Minorities, women, veterans and individuals with disabilities are encouraged to apply. For more information, visit <http://go.illinois.edu/EEO>.

Apply for Position

College Name or
Administrative Unit:

F&S

Category:

Service Operations

Title:

Driver - Transportation & Automotive Services - Facilities and Services (123358)

Open Date:

10/14/2019

Close Date:

10/28/2019

Organization Name:

FandS Garage and Car Pool

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